

Approved Meeting Minutes

Middle School Building Committee Meeting

April 28, 2014 – 8:15 am

BOE Conference Room, 3rd Floor Annex Building

5 Linsley Street, North Haven, CT

Committee Members in Attendance:

Goldie Adele, Miriam Brody , Michael Brandt, Lou Coppola, Sr., Gary Johns (committee chairman), David Mikos, Bruce Morris, Joseph Porto, Michelle Spader (committee secretary), Dyann Vissicchio (committee vice-chair)

Absent: Walter Nester, Jr.

Others in Attendance: Kristine Carling, Dr. Robert Cronin, Phil Diana, Phil Piazza, Ed Swinkoski, Graham Curtis and Shay Atluru of DTC, Joe Costa, Fritz Morris, Mark McCarthy and Mike Berger of Perkins Eastman.

Meeting called to order by Chairman Johns at 8:15 am.

Motion made by Bruce Morris to approve the meeting minutes from the April 9, 2014 meeting. It was seconded by Dyann Vissicchio and unanimously passed.

Motion to add approval of the minutes for the April 14, 2014 meeting to the agenda made by Bruce Morris and seconded by Dyann Vissicchio. Motion unanimously passed.

Motion to approve the minutes of the April 14, 2014 meeting made by Bruce Morris, seconded by Dyann Vissicchio and unanimously passed.

Old Business:

Chairman Johns mentioned the reschedule date for the fields discussion with the Board of Education had not been rescheduled as of yet. Johns had also provided the committee with his opinions of what portions of the proposed field improvements would be reimbursable, based upon information he obtained from the Office of School Facilities website (OSF).

David Mikos said that while reimbursement would be a wonderful thing, going into this he knows that many of them are not reimbursable. He feels it would be helpful to give members of the public information as to what is/isn't reimbursable. He asked to get this added to the May 8 Board of Education agenda. Dr. Cronin said he would work on getting this on the agenda for May 8.

New Business –

The project website now contains an email address so that the public can ask questions regarding the project. A protocol needs to be in place in order to handle these questions. Responses must come on behalf of the committee and not from an individual. The committee member responsible for monitoring the email account must provide copies

of the questions to the Board of Education Director of Finance & Operations for retention. The responsible committee member must also brief the committee on correspondence received so that the committee may agree upon responses, and provide those responses for retention as well. There was a motion to add this protocol discussion to the agenda by Bruce Morris and seconded by Dyann Vissicchio.

There was then a motion to approve this protocol. The motion was made by Bruce Morris, seconded by Dyann Vissicchio and unanimously passed. Chairman Johns then asked the committee members if someone would volunteer to be in charge of monitoring this email account and following the protocol. Michael Brandt agreed to handle this task on behalf of this committee.

Environmental testing is on track. They have located PCB's in the exterior caulk of the windows, but this was expected based upon similar structures from this era and did not come as a surprise.

Schematic design approval will be necessary in the coming weeks. This approval means that the floor plan is laid out and the building is following the Ed Spec. It means we have the proper footprint and adjacencies in place and that we agree with the placement of the common areas and the entries. It doesn't mean things can't further develop, but at a certain level the committee is agreeing they are comfortable with these items.

Perkins Eastman showed the committee their latest presentation, which will be shown at Green Acres at 6 pm this evening, at Montowese on April 29 and at the town meeting later that evening. Mike Berger was introduced as a designer added to the project that has been working with Mark McCarthy on the middle school design. The committee provided feedback on the new images shown. Fritz Morris explained the firm thought it was important that the design be complementary to the high school design, since we are trying to develop a campus-like atmosphere.

There was a motion to adjourn at 9:40 am by Bruce Morris, seconded by Dyann Vissicchio and unanimously passed.

Respectfully submitted,

Michelle Spader
Committee Secretary